

State Institute of Hotel Management, Dharamshala

INFORMATION BROCHURE

2026-27

State Institute of Hotel Management, Dharamshala, offers following courses for the academic session 2026-27:-

- 1) **Diploma in Food & Beverage Service**
- 2) **Diploma in Food Production**
- 3) **Diploma in Front Office Operations**
- 4) **Diploma in Housekeeping**
- 5) **Diploma in Bakery & Confectionery**

The details of the courses offered is as under:-

Name of Course	No. of Seats in each Diploma Course			Eligibility	Age
One and Half year Diploma in					
Course Name	No. of Seats			10+2 With English as compulsory subject. Those appearing in 12th exams may also apply, their admission will be subject to eligibility a day before final merit list is prepared.	No Age Limit
1. Food Production	55	Gen	28		
2. Food & Beverage Service	55	SC	08		
3. Front Office Operations	55	ST	04		
4. Housekeeping	55	PH	02		
5. Bakery & Confectionery	55	OBC	08		
		EWS	05		
	Total	=	55		

**The Institute reserves the right to cancel any batch of Diploma without assigning any reason whatsoever.*

RESERVATION OF SEATS

Scheduled Caste Category	8 seats for each course.	
Scheduled Tribes Category	4 seats for each course.	
OBC	8 seats for each course.	
EWS	5 seats for each course.	
Physically Handicapped (PH)	2 seat for each course	(See below)

Physically Handicapped Candidates

a) **Orthopedically Handicapped Candidates**

Only those orthopedically Handicapped candidates who have locomotion disability or cerebral palsy with locomotion impairment of minimum of 40% and maximum of 75% and fall in the following categories are eligible to apply.

B.L. - Both legs affected but not arms

O.A. - One arm affected (Right or Left)

a) Impaired reach b) Weakness of grip c) Ataxia

O.L. - One leg affected (Right or Left)

P.T.O

M.W. - Muscular weakness and limited physical endurance.

b) Visually Handicapped Candidate

Only those visually handicapped candidates who suffer from anyone of the following conditions are eligible to apply.

- I. Visual acuity not exceeding 6/60 or 20/200 (swollen) in the better eye with correcting lenses.
- II. Limitation of the field of vision subtending an angle of 20 degrees or worse.

c) Hearing Impaired Candidates

Only those hearing impaired candidates having disability between 40% to 75% shall be eligible.

d) Learning Disability (Dyslexia)

Subject to availability of seat after adjustment all the admission to other admissible disable category candidates under section 2 (i) of PWD Act, 1995.

MEDICAL CERTIFICATE ISSUING AUTHORITY FOR PH CANDIDATES

At the time of submission of application, physically Challenged/ Handicapped candidates will be required to attach the copy of Physically Handicapped Certificate issued by the Chief Medical Officer (CMO).

Course Duration:-

One and a half years, i.e. one year of training in the Institute followed by six month of Industrial Training in a star category hotel/ allotted sector.

Fee Structure:-

Fee Structure				
	Diploma in Food Production/ Bakery & Confectionery		Diploma in F&B Service/ Front Office Operations / Housekeeping	
Fee Component	Term-I	Term-II	Term-I	Term-II
Admission Fee	1,500	Nil	1,500	Nil
Enrolment Fee	1,700	Nil	1,700	Nil
SIHM Tuition Fee	35,000	35,000	25,000	25,000
Examination Fee	2,500	Nil	2,500	Nil
Caution Money (Refundable)	3,000	Nil	2,500	Nil
Misc Fee for student activities	3,000	Nil	3,000	Nil
Total	46,700	35,000	36,200	25,000
Total course fee	81,700		61,200	

Note: No refund (except Caution Money) will be given after submission of fee against allotted seat.

P.T.O

Application Procedure:-

- Application forms can be collected from the institute in any working day between **9:00AM to 5:30PM** and can also be downloaded from the official website www.sihmdharamshala.org

Submission Details:

- **Application Forms:** Duly filled forms must be submitted **in person** or sent via **registered post** to this office by **27.06.2026, 5:00 PM**.
- **Application Fee:**
 - **General/OBC: ₹400** (Demand Draft in favour of *Principal, State Institute of Hotel Management, Dharamshala*, payable at Dharamshala)
 - **SC/ST/PH/EWS: ₹300** (same DD details)
- **Alternate Payment:** Fees can also be paid via **UPI/debit card** directly at the institute premises.
- Application form received after the prescribed date & time will not be accepted.

Selection Procedure:-

There will be no entrance exam / interview and selection of candidates will be strictly according to merit as per the eligibility qualification i.e. for Diploma Courses merit will be prepared based on the marks of 12th standard. Weight age (extra marks) as per following details shall be applicable:-

- | | |
|------------------------------------------------------------------------------------------------------------------|---------|
| ❖ For passing a one year Craft course from a recognized Institute of Hotel Management or a Food Craft Institute. | 3 Marks |
| ❖ For Sports at the States/U.T. Level | 3 Marks |
| ❖ For Sports at the National Level | 5 Marks |

In case of tie in 10+2 marks, candidate having higher marks in English will get benefit. In case of candidate securing equal marks in 10+2 as well as in English component, the candidate older in age shall get the benefit. Those appearing in 12th exams may also apply, their admission will be subject to eligibility a day before final merit list is prepared.

Note:- Corrigendum/ Addendum/Amendments/Clarification etc., with respect to the above , if any shall be hosted on institute's website:- www.sihmdharamshala.org Applicants are advised to visit the Institute's website regularly. No separate advertisement shall be published in the Newspaper in this regard. In case of selection, fee will have to be deposited within the stipulated/ notified time, failing which seat will be given to the candidate next on the merit list.

GENERAL INFORMATION

1. PAYMENT OF FEE:

Fee is payable in two installments (1st at the time of admission and 2nd in the month of November/ December each year) through Demand Draft at Institute's counter otherwise students will not be allowed to attend the course. The amount of caution money is refundable after deducting breakages and any other recoveries etc., if any, at the end of the course.

The admission result will be declared on the same day of counseling. In case of selection, fees of 1st term will have to be deposited at once, failing which seat will be given to the candidate, next on the list. The students next on the list who do not get admission in any course may contact the office.

2. PROTECTIVE CLOTHING/ UNIFORM

Students are required to provide themselves with the prescribed uniform &

protective clothing within 15 days of the beginning of the session.

Food Production, Bakery & Confectionery, F&B Service, Front Office & Housekeeping

Theory	Practical	Winters
White Shirt	Chef Coat	(Black V Neck)
Black Trousers	Scarf & Apron	Full Sleeves
Black Tie with	Black Trousers	Sweater) Black
Shoes	Dusters & Kitchen Knives	Black Coat
	Chef's Cap	
Black Socks	Waist Coat	
	(to be specified by Instructor)	

REGULATIONS OF THE STATE INSTITUTES OF HOTEL MANAGEMENT

1. Student must attend theory classes, practical and tutorials of the Institute and take part in assignment arranged by the Institute for hands on experience. Students must not absent themselves from any of the Institute's curricular and co-curricular activity without the prior permission of the Principal. Such absence without leave may lead to loss of term, since to keep a term a Student has to complete to the satisfaction of the Principal the course of study prescribed for the class to which the student belongs. Each student is required to complete 75% attendance failing which he or she will be disqualified from sitting for the final examination.
Shortage in attendance can be condoned up to a maximum of 10% on Medical grounds (supported by a Medical certificate from a Registered Medical Practitioner produced by a candidate at the time of illness or immediately thereafter) or for any reason deemed sufficient by the Principal.
2. Students must not attend any class other than their own without special permission of the Principal.
3. Conduct of the students in their classes as well as on the premises of the institute should not cause any disturbance to the fellow students or to other classes. The principal may expel the student whose work or conduct is not satisfactory and the fees paid will be forfeited.
4. Students must not loiter about the Institute premises while the classes are on.
5. Smoking is not permitted inside the Institute's Campus.
6. Students shall do nothing either inside or outside the Institute that may in any way interfere with its ordinary administration and discipline.
7. No Society shall be formed in the Institute and no person invited to address a meeting without the prior permission of the principal.
8. In debates and other meetings the chair must be taken by a responsible person approved by the Principal and the subject of debates must also have previous approval of the Principal.
9. No student will take active part in current politics.
10. No student should communicate any Information or write about matters dealing with the Institute administration to press.
11. Students are expected to take proper care of the Institute's property and to help in keeping the premises neat and tidy. Any damage done to the property of the Institute by disfiguring walls, doors, or breaking furniture fittings etc. is a breach of discipline and liable to severe punishment recovery of loss and fines.

12. If for any reason the continuance of a student in the institute is harmful in the opinion of the Principal. This shall be final, detrimental to the best interest of the Institute. The Principal may ask such students to leave the Institute without giving reason for his decision.
13. Absence without leave is considered a breach of discipline and is liable for fines. No leave will be granted without previous application, except in case of illness or emergency. Prior permission must be obtained for all other leave from the Principal who will consider the application on individual merits.
14. Name of the student, continuously absenting himself for five days without permission, shall be struck off the Institute rolls. The students can be readmitted on a payment of readmission fee of **Rs. 2,000/-** within five working days in case the Principal satisfied that the absence was due to circumstances beyond the control of the student. A Candidate who does not join the course after depositing the fee for (ten) continuous working days or a candidate whose name is struck off from the roll of the Institute and he/she does not seek re-admission for 5 working days from the day his/her name was struck off, his/her admission will be cancelled and seat(s) will be given to the candidate(s) on the list.
15. Students when free should make use of the Institute's Library and must not loiter in the premises of the Institute.
16. All fees paid once will not be returned under any circumstances.
17. Noncompliance of the rules of the Institute can also be dealt by means of suitable fines and disciplinary action.
18. Candidates are not allowed to do any part time job or any other Course of education along with the training. Defaulter shall be terminated at the sole discretion of Principal.
19. The Institute's authority cannot accept any liability in respect of any accident a student may sustain while engaged in practical work, vocational work, or due to any other cause.
20. The students should instruct their friends/relatives not to call them on the office telephone. The students are also, prohibited to use the office telephone.
21. The progress report of student's performance is sent to their parents bi-monthly. The parents who do not receive the progress report may contact the Principal on any working day.

Important Dates:-

- **Last date for submission of application form** : 27th June, 2026 till 5:00 PM
- **1st Round Allotment of seats** : 30st June, 2026.
- **Submission of 1st Round Allotment Term-I Fee** : 30st June, 2026 to 03rd July, 2026.
- **2nd Round Allotment of seats (Left over candidates):** 06th July, 2026
- **Submission of 2nd Round Allotment Term-I Fee** : 06th July, 2026 to 10th July, 2026.
-
- **Regular classes of these courses will commence tentatively from 03-08-2026 or as declared or decided by the NCHMCT.**

For any further details, please contact the administrative office of the institute on 01892-246036 or visit website www.sihmdharamshala.org